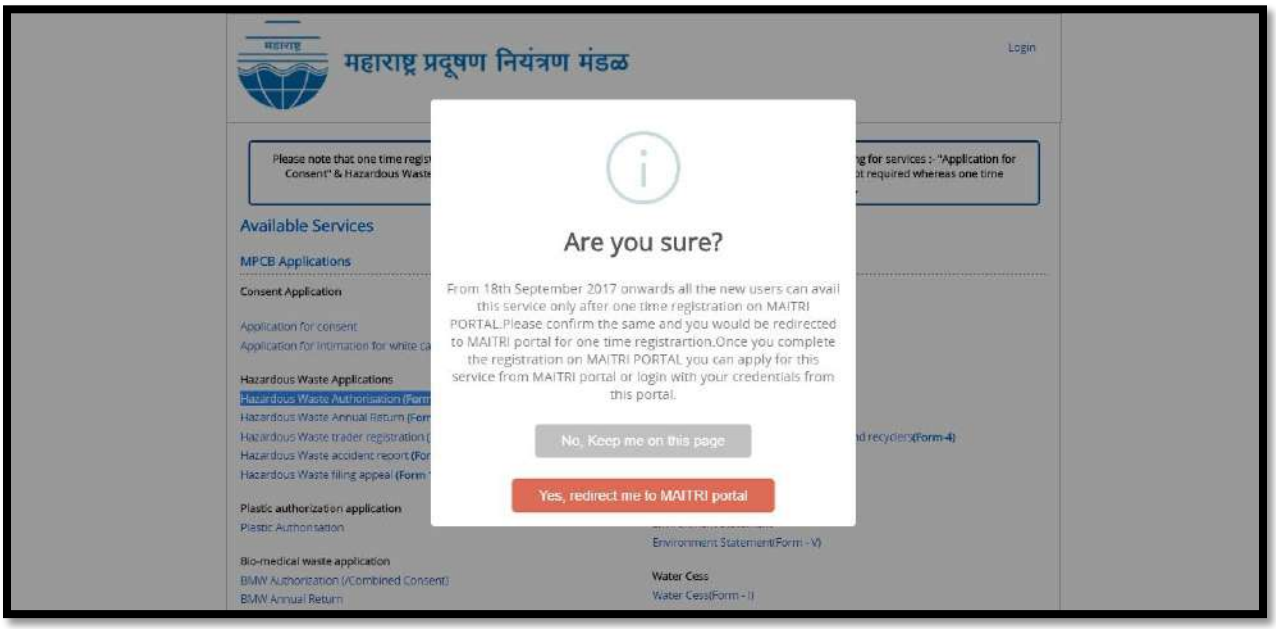
User Manual for new users to register on MPCB portal

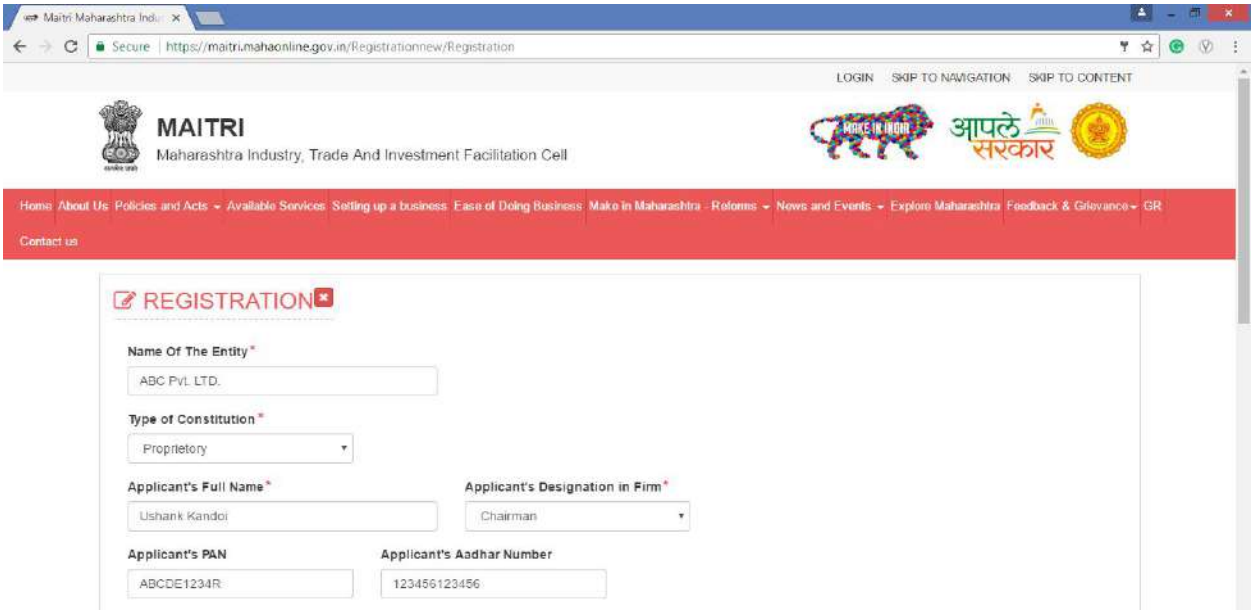
Please note that from 7th November 2017 One Time Registration on **MAITRI** portal has been made compulsory before applying any service under MPCB.

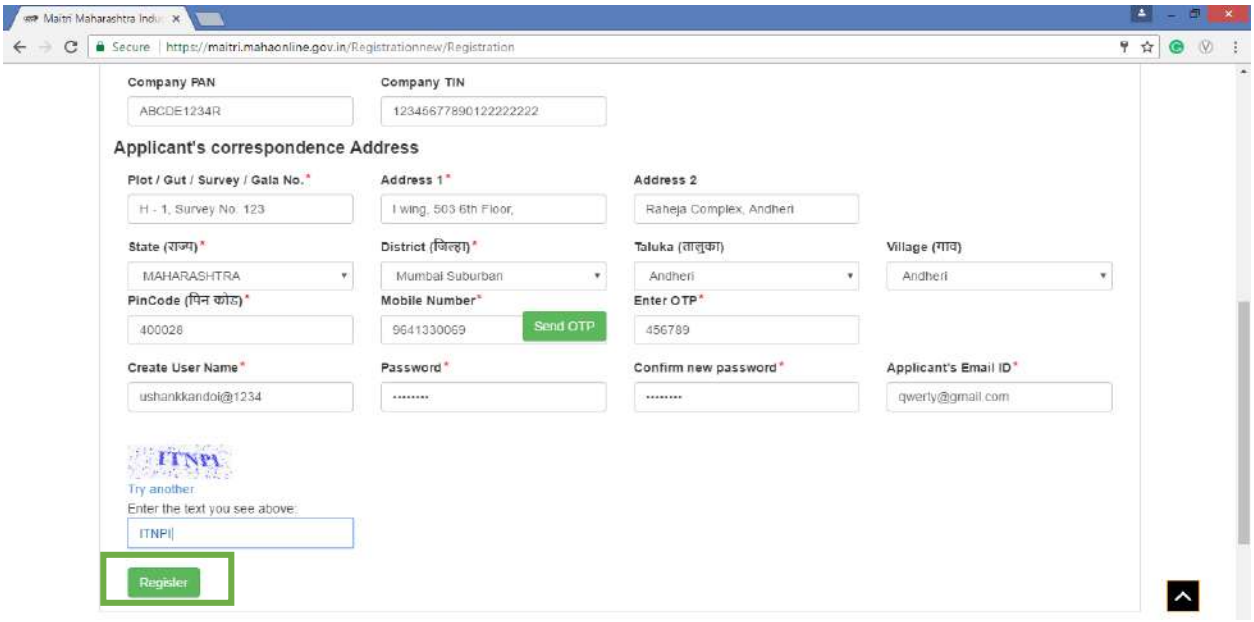
Please find below steps which you need to follow before applying for any service under MPCB for which registration on MAITRI portal is required.

Step 1: Please click on any of MPCB services and a confirmation box will appear before you. Please click on the option **"Yes redirect me to MAITRI portal"** and you would be redirected to MAITRI portal for one time registration.

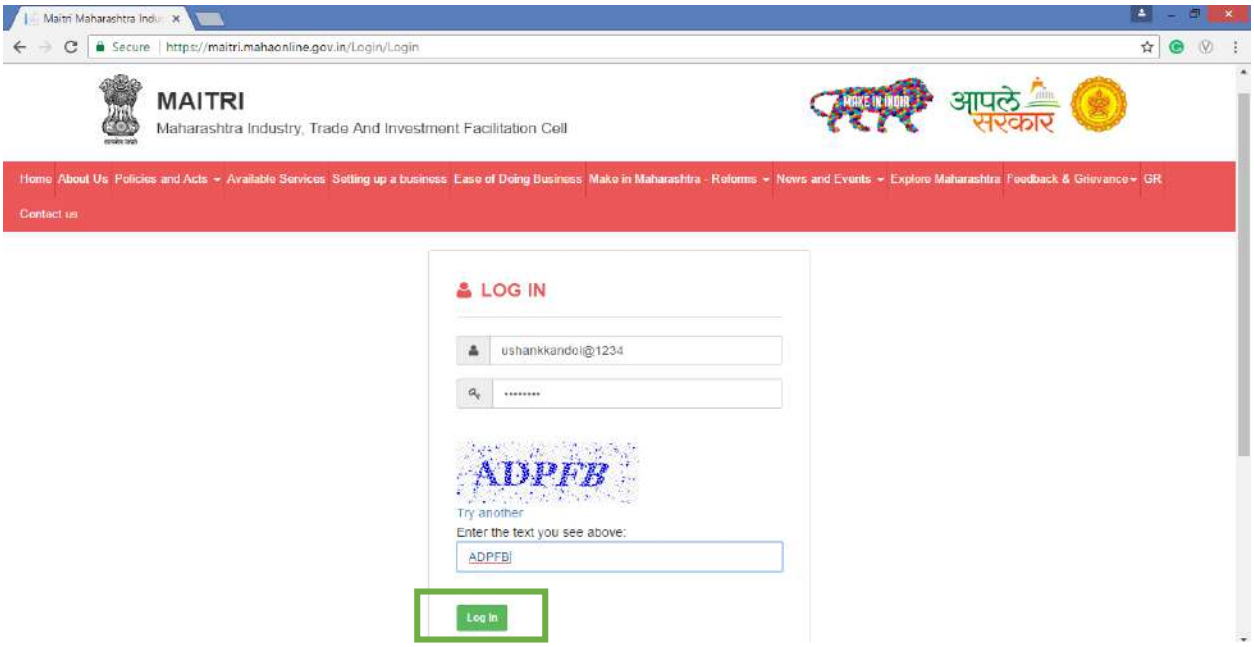


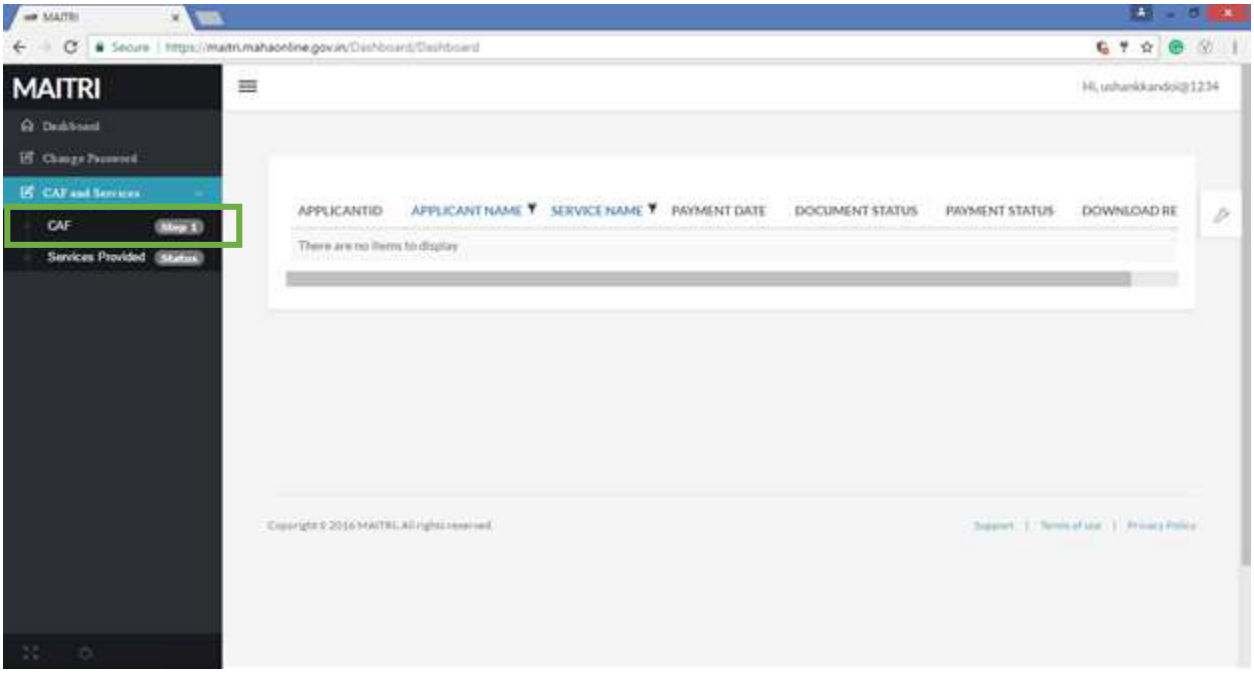
Step 2: After clicking on "**Yes redirect me to MAITRI portal"** Single Window Portal will appear before you which you have to fill to register on the MAITRI portal. This can be done by accessing After filling in all the relevant details, the applicant will create a User Log-In and an auto-generate OTP using his mobile phone and the click on "Register".



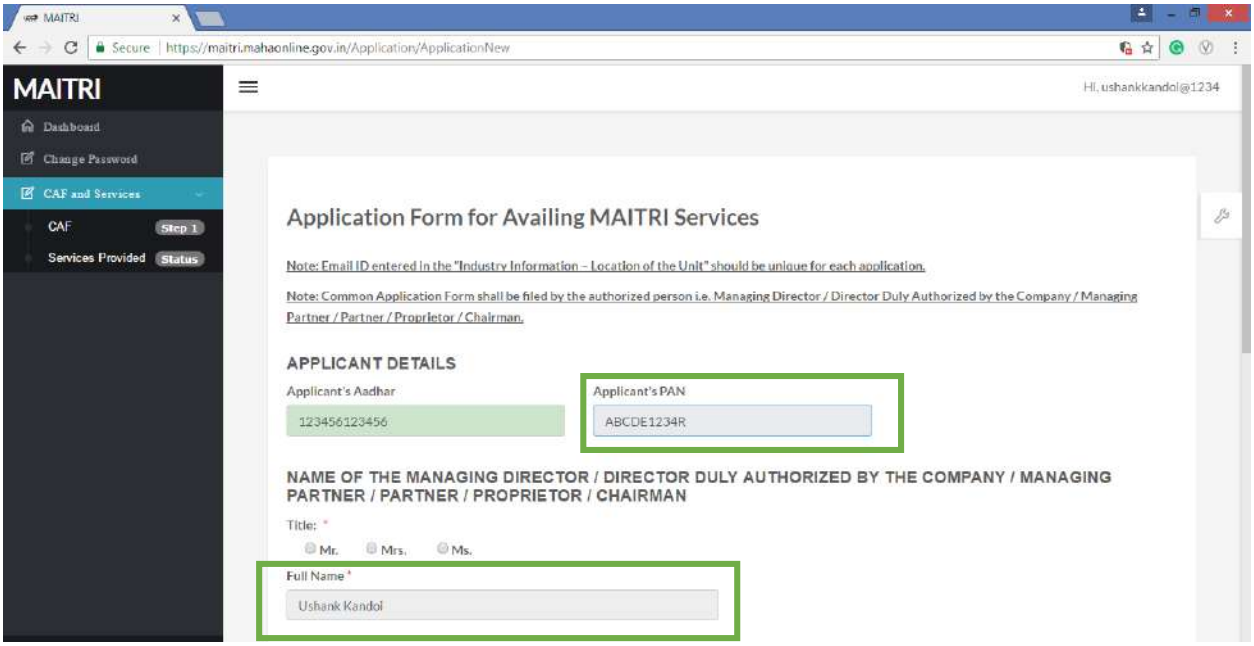


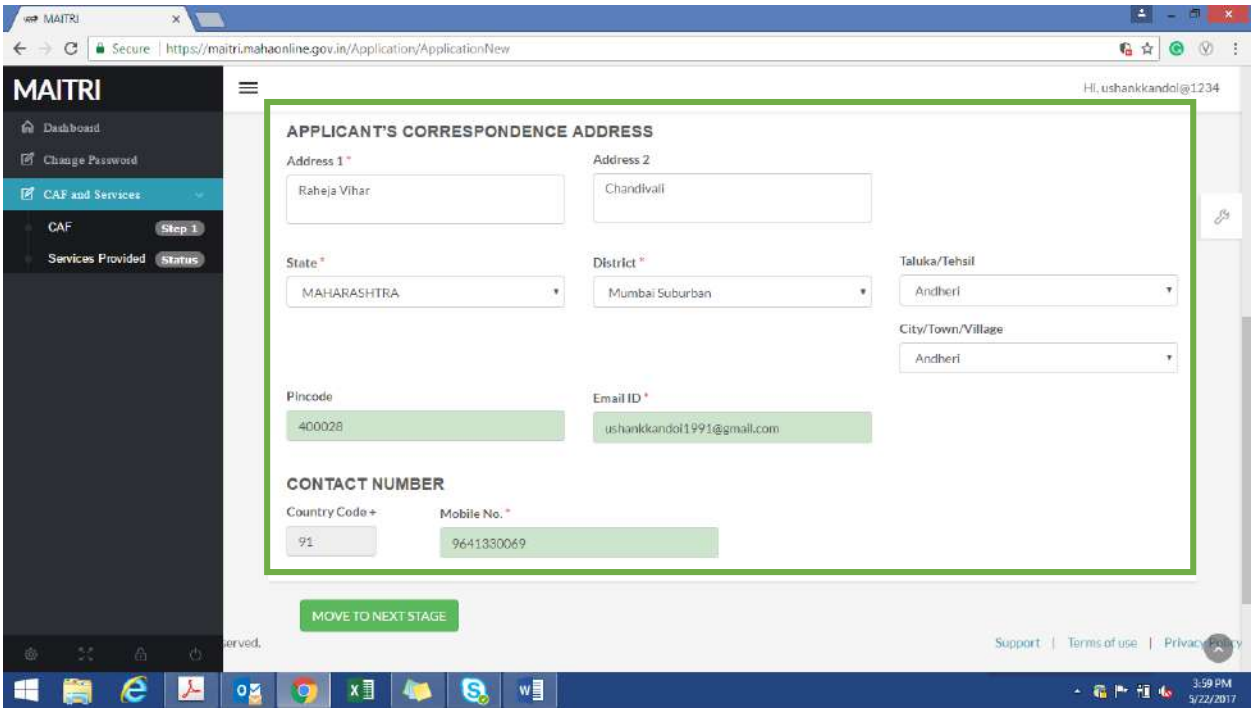
Step 3: The username and password created on Registration form will have to be used for logging in on MAITRI.Once you have logged in Common Application form needs to be filled by clicking on "CAF" as shown below. This is a onetime process.

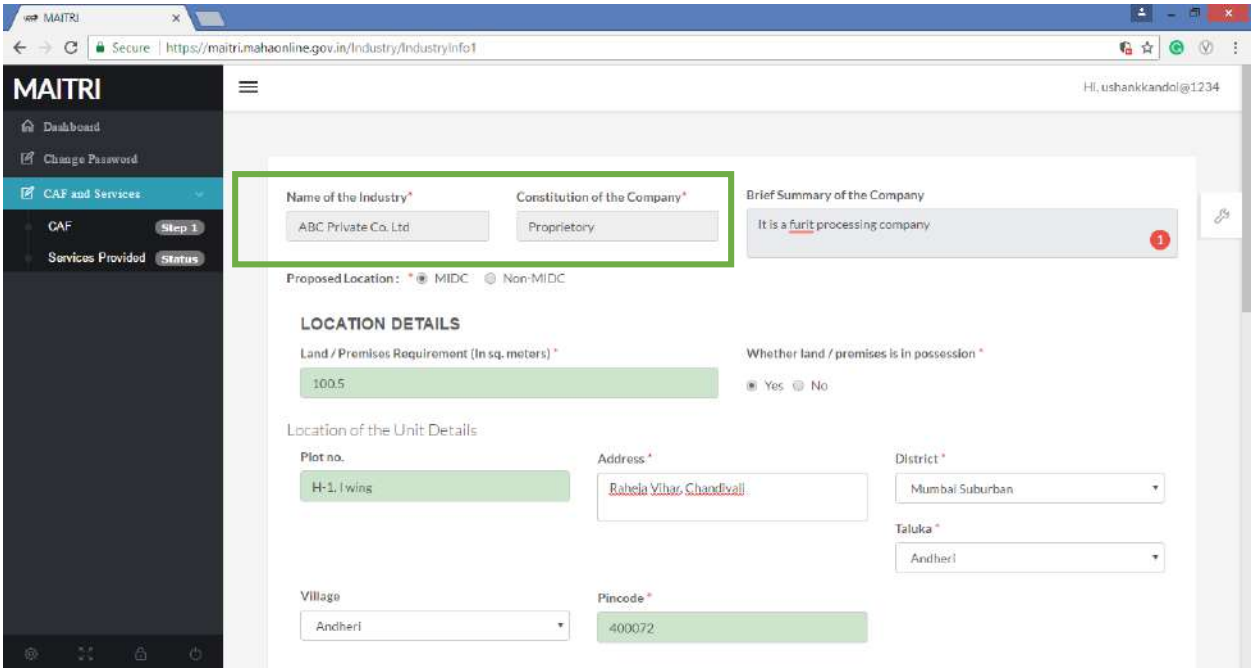


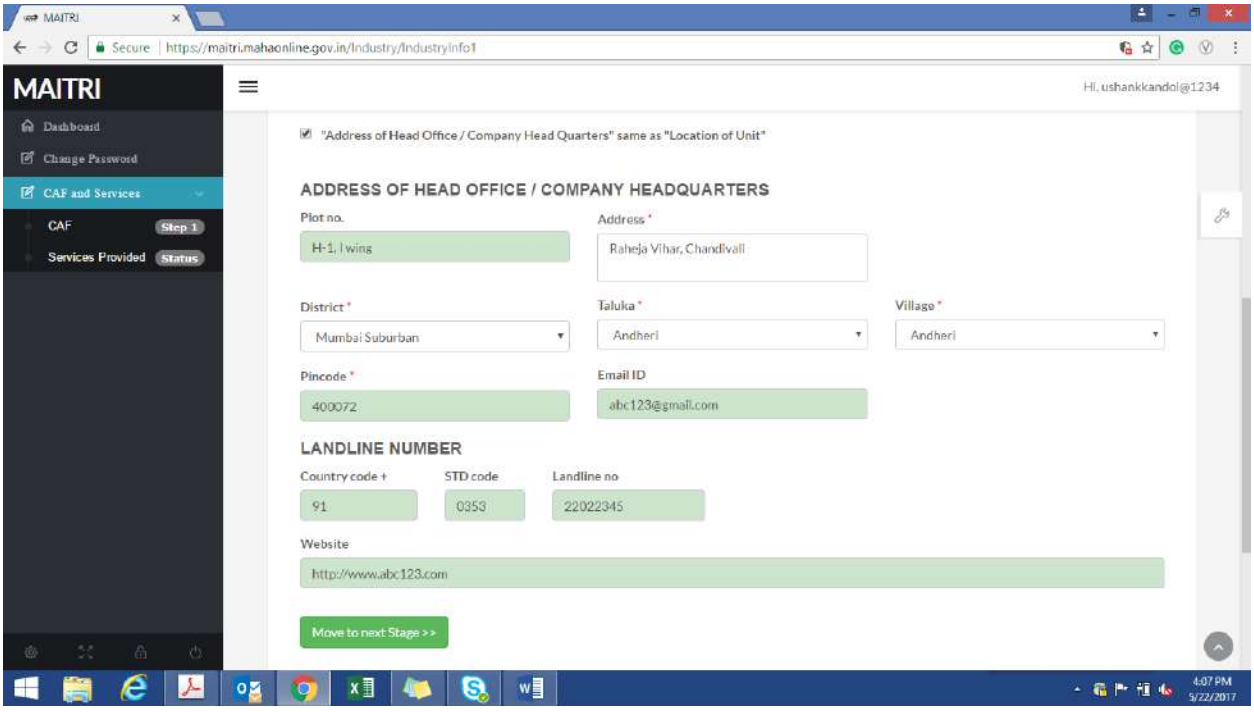


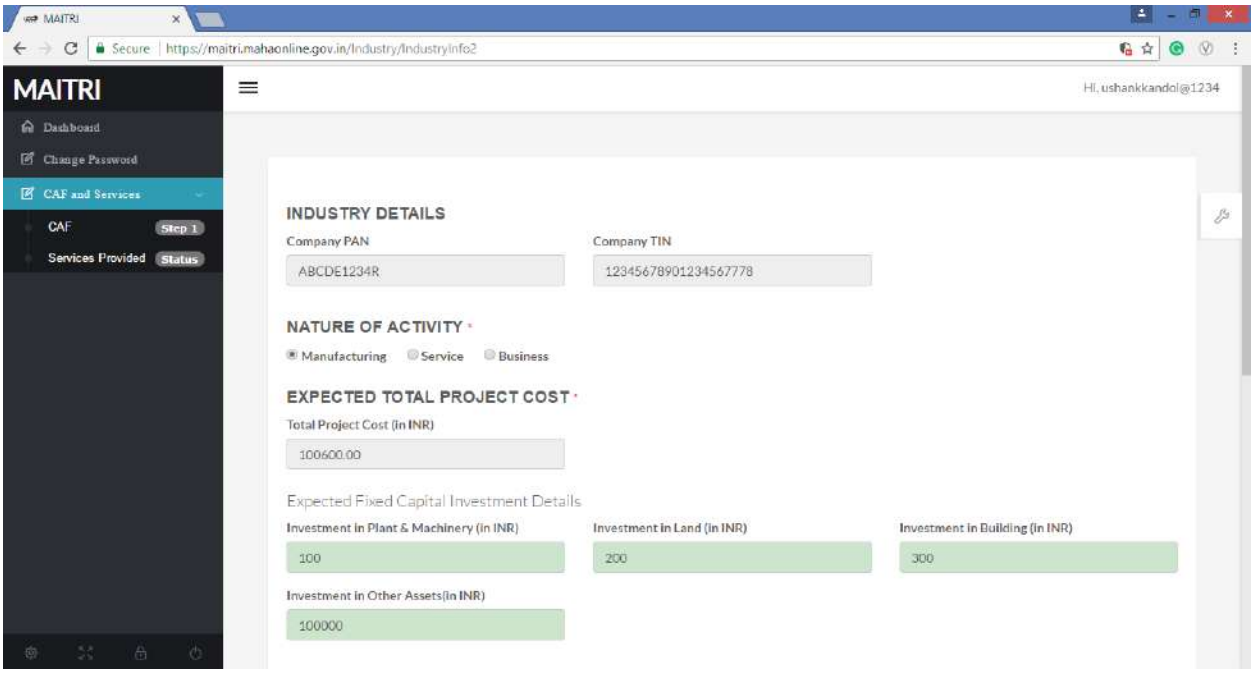
Step 4: After clicking on CAF, the user will have to fill the following fields as given in the attached screenshots. Upon entering the Aadhar number in the CAF, the fields under Applicant details are auto populated from the Registration Page

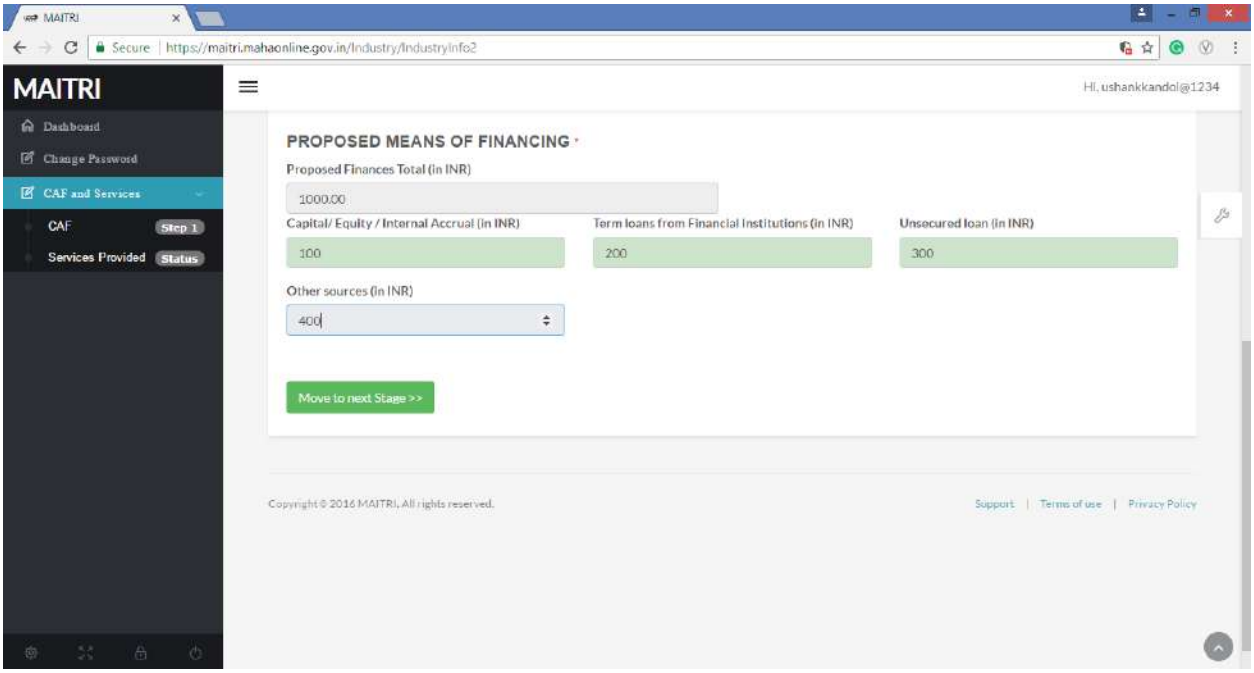

MAITRI
https://maitri.mahaonline.gov.in/Application/ApplicationNew
MAITRI
Hi, ushankkandol@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
Application Form for Availing MAITRI Services
Note: Email ID entered in the "Industry Information – Location of the Unit" should be unique for each application.
Note: Common Application Form shall be filed by the authorized person i.e. Managing Director / Director Duly Authorized by the Company / Managing Partner / Partner / Proprietor / Chairman.
APPLICANT DETAILS
Applicant's Aadhar
123456123456
Applicant's PAN
ABCDE1234R
NAME OF THE MANAGING DIRECTOR / DIRECTOR DULY AUTHORIZED BY THE COMPANY / MANAGING PARTNER / PARTNER / PROPRIETOR / CHAIRMAN
Title: *
Mr.
Mrs.
Ms.
Full Name *
Ushank Kandol


MAITRI
https://maitri.mahaonline.gov.in/Application/ApplicationNew
MAITRI
Hi, ushankkandol@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
APPLICANT'S CORRESPONDENCE ADDRESS
Address 1 *
Raheja Vihar
Address 2
Chandivali
State *
MAHARASHTRA
District *
Mumbai Suburban
Taluka/Tehsil
Andheri
City/Town/Village
Andheri
Pincode
400028
Email ID *
ushankkandol1991@gmail.com
CONTACT NUMBER
Country Code +
91
Mobile No. *
9641330069
MOVE TO NEXT STAGE
Support | Terms of use | Privacy Policy
3:59 PM
5/22/2017


MAITRI
https://maitri.mahaonline.gov.in/Industry/IndustryInfo1
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
Name of the Industry*
ABC Private Co. Ltd
Constitution of the Company*
Proprietory
Brief Summary of the Company
It is a furit processing company
Proposed Location : * MIDC Non-MIDC
LOCATION DETAILS
Land / Premises Requirement (In sq. meters) *
100.5
Whether land / premises is in possession *
Yes No
Location of the Unit Details
Plot no.
H-1, I wing
Address *
Raheja Vihar, Chandivali
District *
Mumbai Suburban
Taluka *
Andheri
Village
Andheri
Pincode *
400072


MAITRI
https://maitri.mahaonline.gov.in/Industry/IndustryInfo1
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
"Address of Head Office / Company Head Quarters" same as "Location of Unit"
ADDRESS OF HEAD OFFICE / COMPANY HEADQUARTERS
Plot no.
H-1, I wing
Address *
Raheja Vihar, Chandivali
District *
Mumbai Suburban
Taluka *
Andheri
Village *
Andheri
Pincode *
400072
Email ID
abc123@gmail.com
LANDLINE NUMBER
Country code +
91
STD code
0353
Landline no
22022345
Website
http://www.abc123.com
Move to next Stage >>
4:07 PM
5/22/2017


MAITRI
Secure | https://maitri.mahaonline.gov.in/Industry/IndustryInfo2
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
INDUSTRY DETAILS
Company PAN
ABCDE1234R
Company TIN
12345678901234567778
NATURE OF ACTIVITY *
Manufacturing
Service
Business
EXPECTED TOTAL PROJECT COST *
Total Project Cost (in INR)
100600.00
Expected Fixed Capital Investment Details
Investment in Plant & Machinery (in INR)
100
Investment in Land (in INR)
200
Investment in Building (in INR)
300
Investment in Other Assets(in INR)
100000


MAITRI
Secure | https://maitri.mahaonline.gov.in/Industry/IndustryInfo2
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
PROPOSED MEANS OF FINANCING *
Proposed Finances Total (in INR)
1000.00
Capital/ Equity / Internal Accrual (in INR)
100
Term loans from Financial Institutions (in INR)
200
Unsecured loan (in INR)
300
Other sources (in INR)
400
Move to next Stage >>
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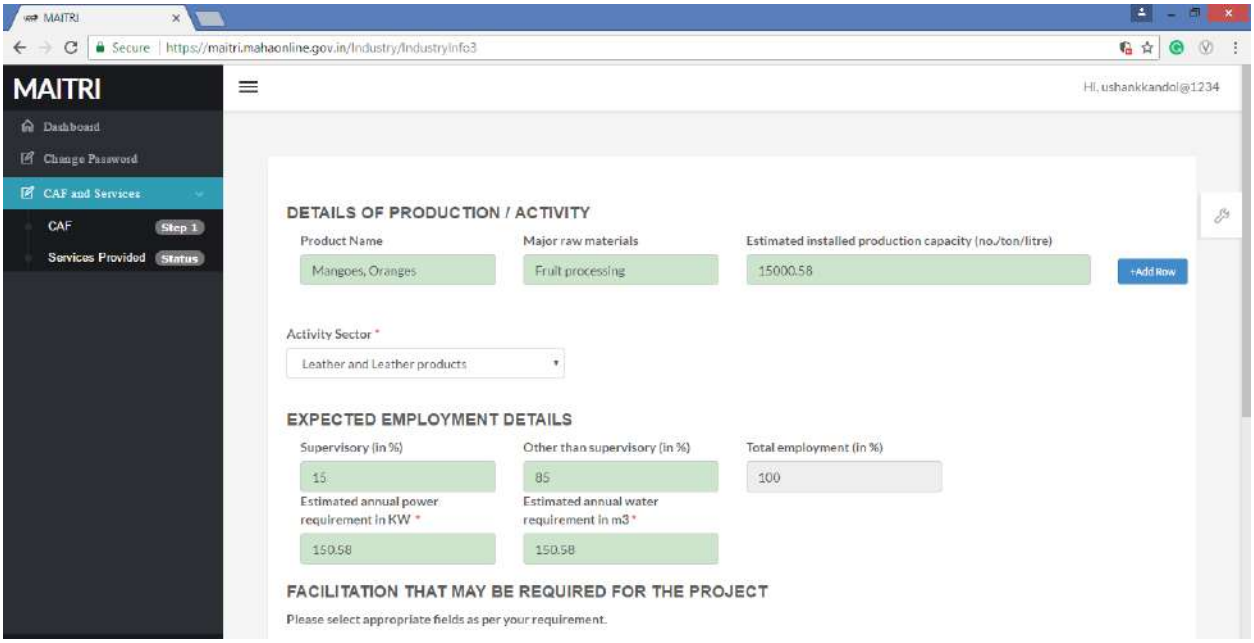
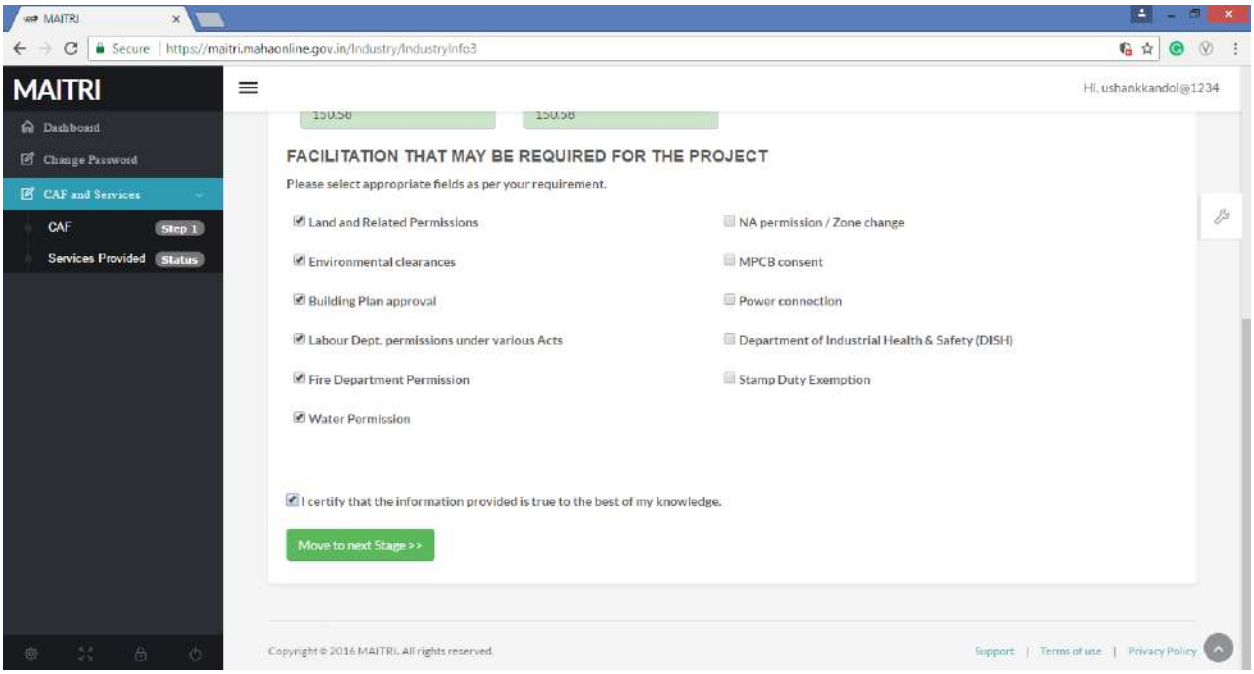

MAITRI
https://maitri.mahaonline.gov.in/Industry/IndustryInfo3
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
DETAILS OF PRODUCTION / ACTIVITY
Product Name
Major raw materials
Estimated installed production capacity (no./ton/litre)
Mangoes, Oranges
Fruit processing
15000.58
+Add Row
Activity Sector *
Leather and Leather products
EXPECTED EMPLOYMENT DETAILS
Supervisory (in %)
Other than supervisory (in %)
Total employment (in %)
15
85
100
Estimated annual power requirement in KW *
Estimated annual water requirement in m3 *
150.58
150.58
FACILITATION THAT MAY BE REQUIRED FOR THE PROJECT
Please select appropriate fields as per your requirement.


MAITRI
https://maitri.mahaonline.gov.in/Industry/IndustryInfo3
MAITRI
Hi, ushankkandoi@1234
Dashboard
Change Password
CAF and Services
CAF
Step 1
Services Provided
Status
FACILITATION THAT MAY BE REQUIRED FOR THE PROJECT
Please select appropriate fields as per your requirement.
Land and Related Permissions
NA permission / Zone change
Environmental clearances
MPCB consent
Building Plan approval
Power connection
Labour Dept. permissions under various Acts
Department of Industrial Health & Safety (DISH)
Fire Department Permission
Stamp Duty Exemption
Water Permission
I certify that the information provided is true to the best of my knowledge.
Move to next Stage >>
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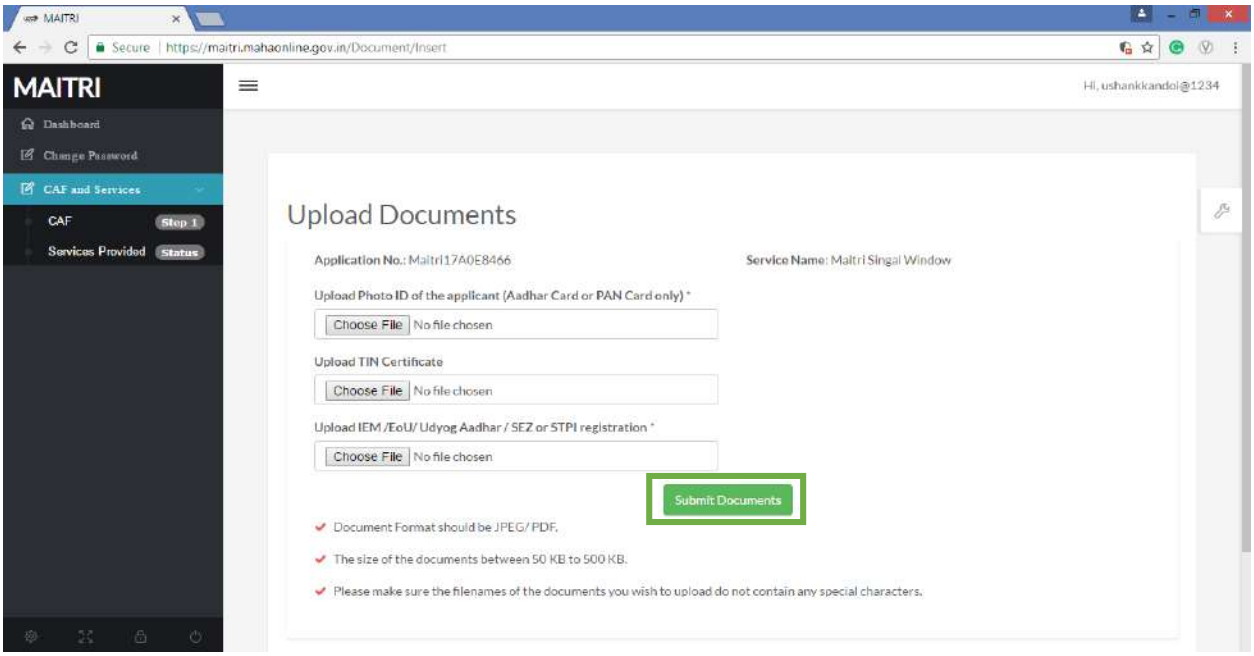
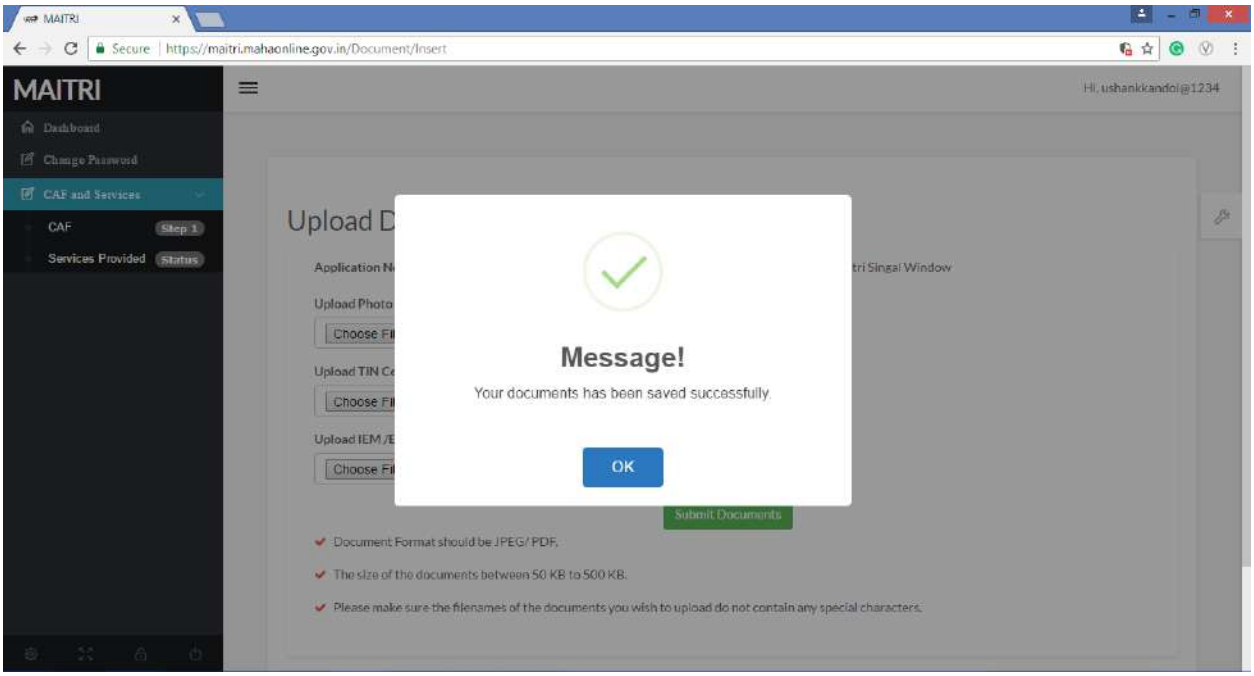
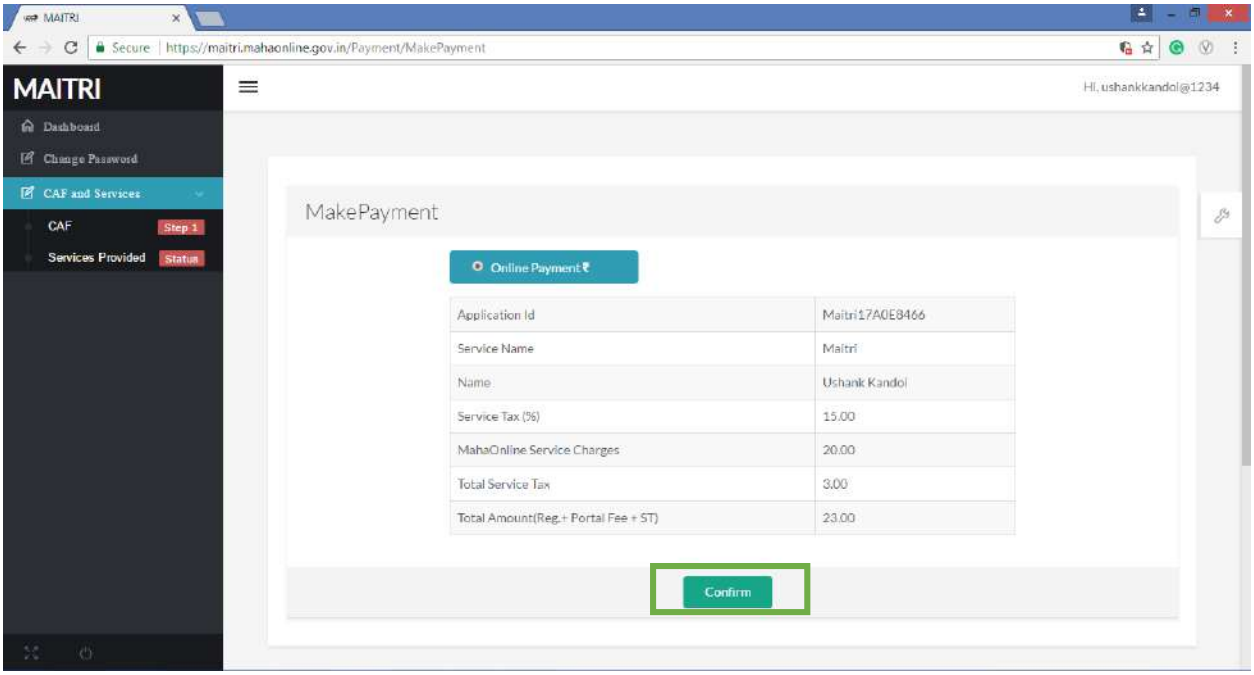
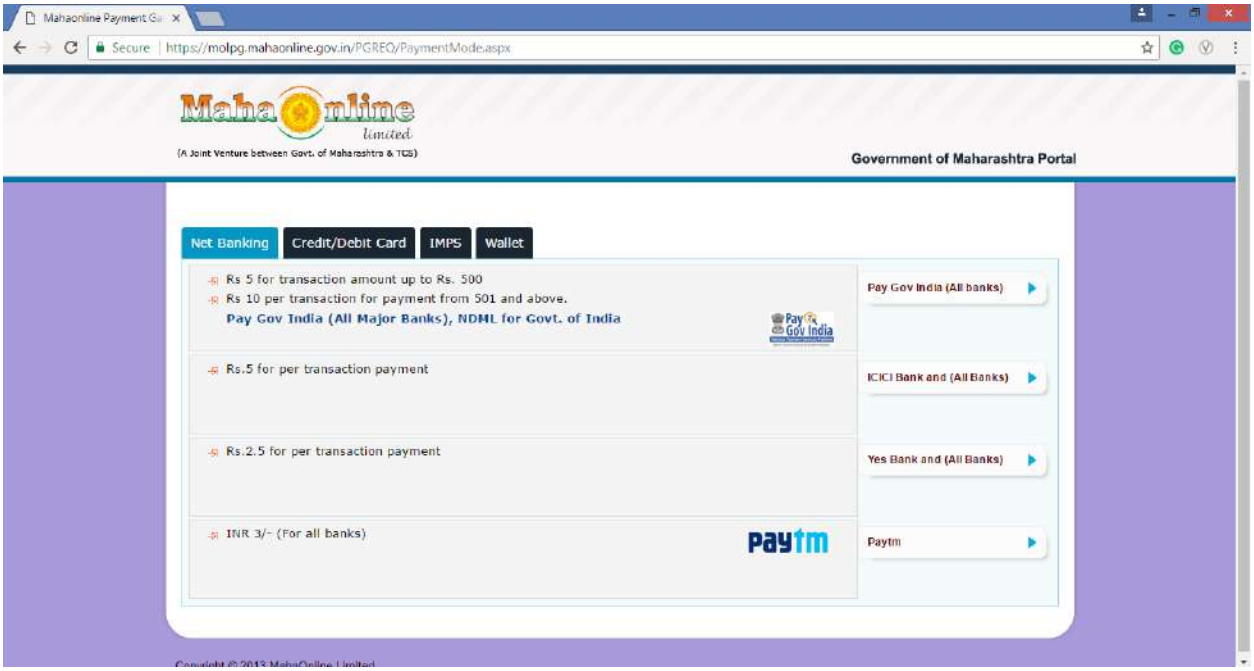
Step 5: After certifying, we reach the document submission page where we have to upload or fetch from DG-Locker the relevant documents and click on “Submit Documents”

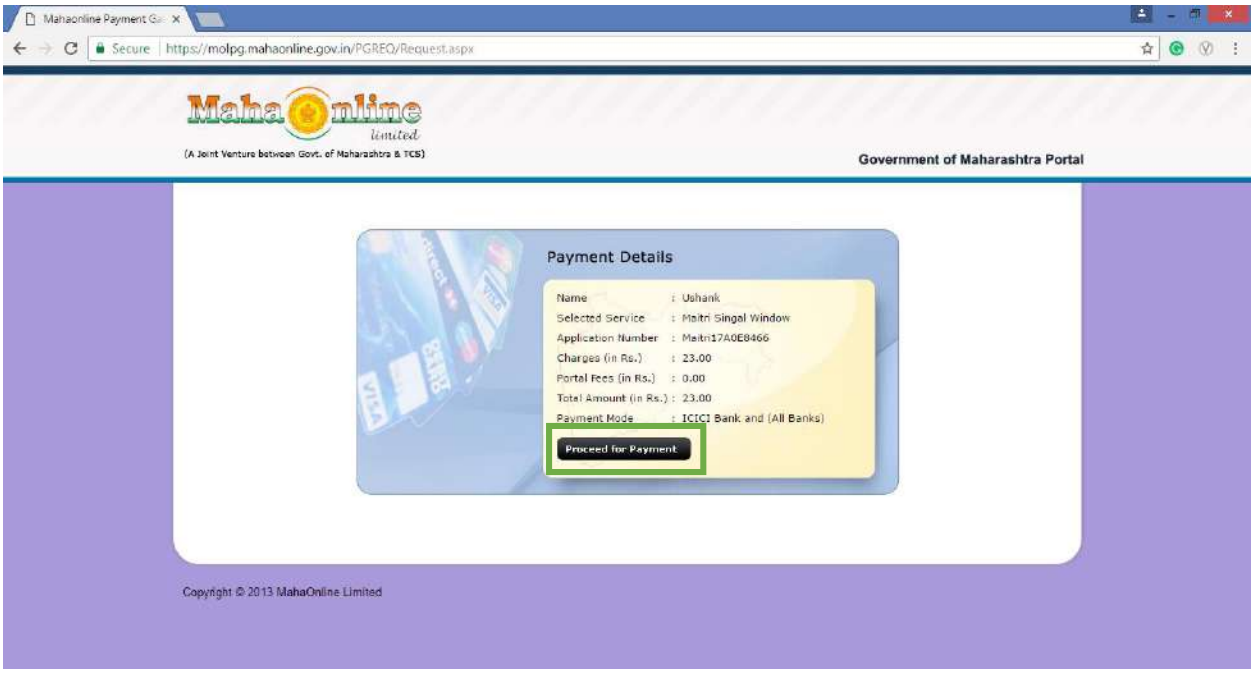


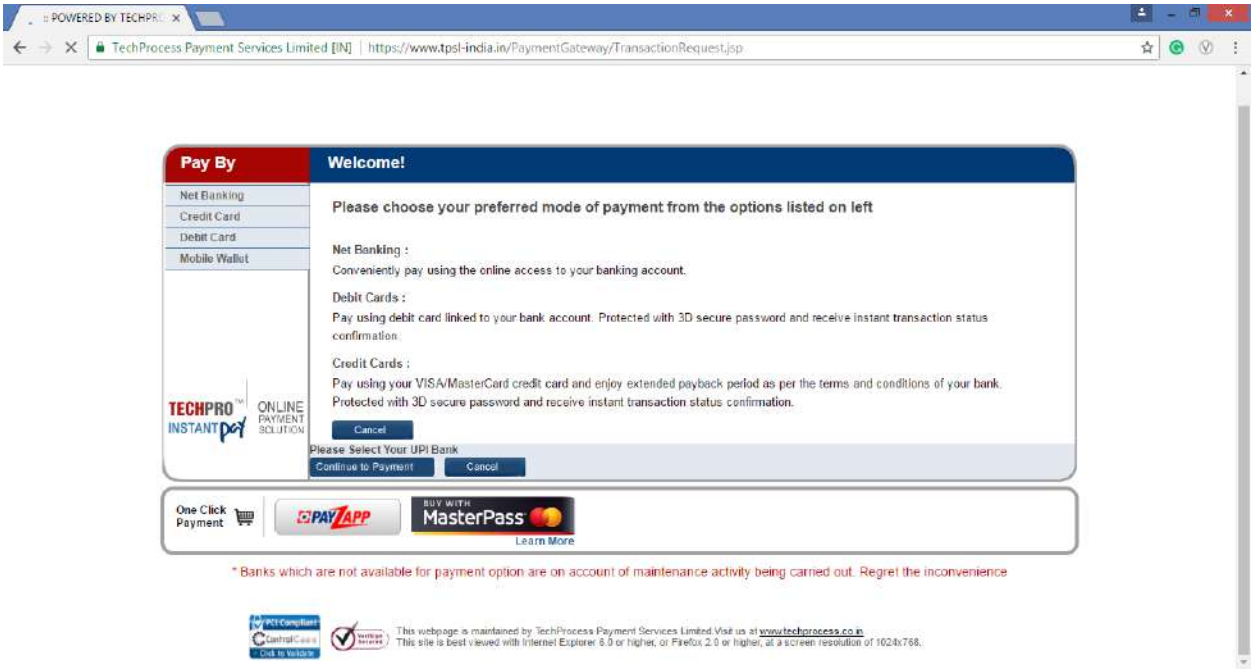


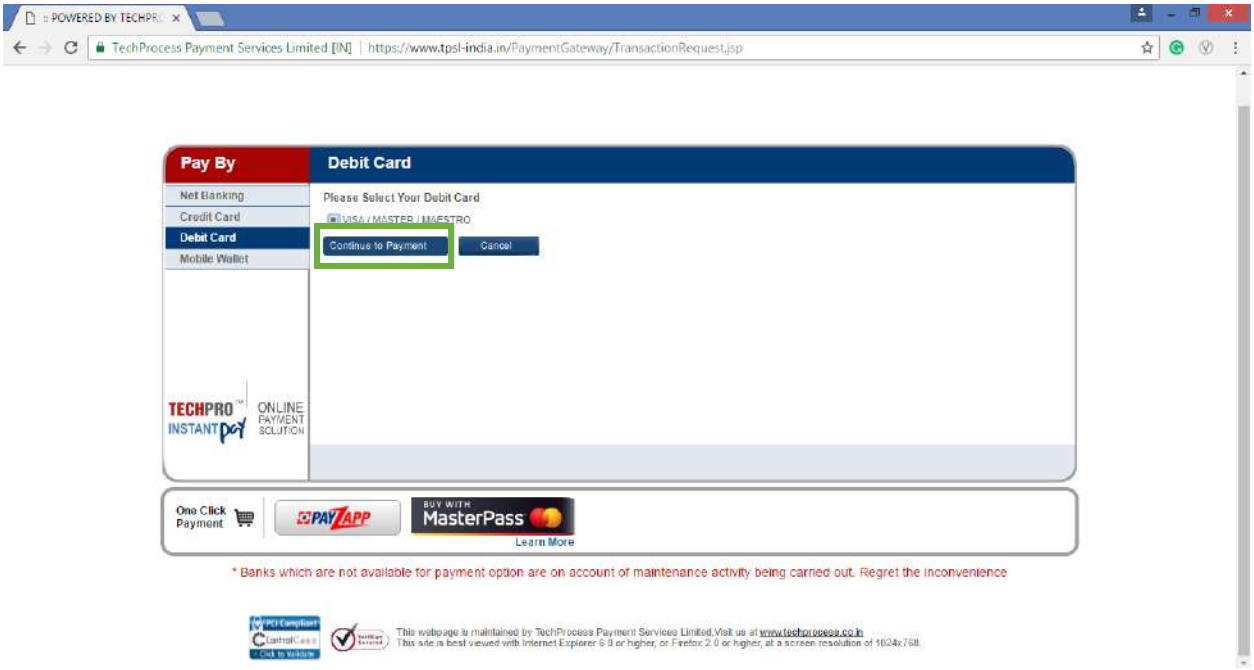
Step 6: After submission of documents, the user will then have make to nominal registration payment of Rs. 20 for applying services on MAITRI.

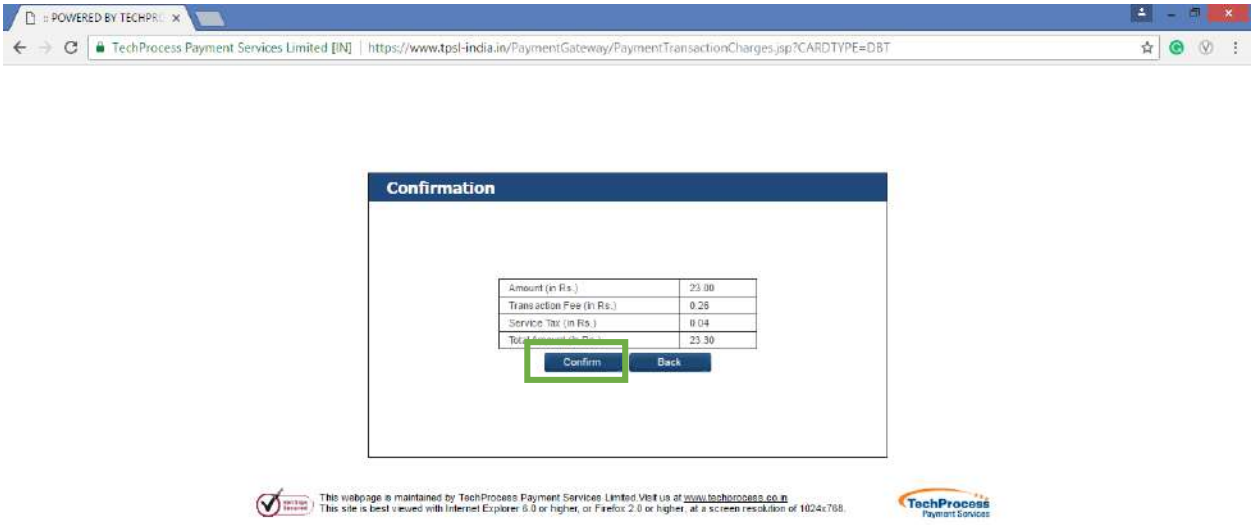





Mahaonline Payment Ga
Secure | https://molpg.mahaonline.gov.in/PGREQ/Request.aspx
Maha Online limited
(A Joint Venture between Govt. of Maharashtra & TCS)
Government of Maharashtra Portal
Payment Details
Name : Ushank
Selected Service : Maitri Singal Window
Application Number : Maitri17A0E8466
Charges (in Rs.) : 23.00
Portal Fees (in Rs.) : 0.00
Total Amount (in Rs.) : 23.00
Payment Mode : ICICI Bank and (All Banks)
Proceed for Payment
Copyright © 2013 MahaOnline Limited

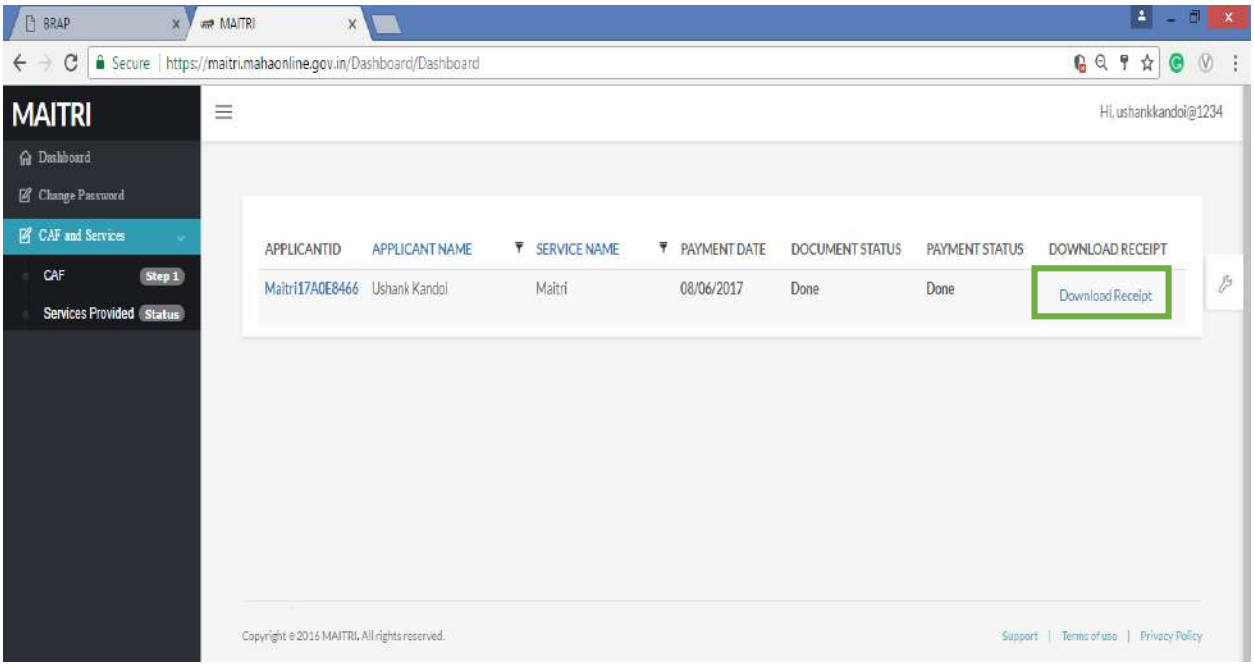

POWERED BY TECHPRO
TechProcess Payment Services Limited [IN] | https://www.tpsl-india.in/PaymentGateway/TransactionRequest.jsp
Pay By
Welcome!
Net Banking
Credit Card
Debit Card
Mobile Wallet
Please choose your preferred mode of payment from the options listed on left
Net Banking :
Conveniently pay using the online access to your banking account.
Debit Cards :
Pay using debit card linked to your bank account. Protected with 3D secure password and receive instant transaction status confirmation.
Credit Cards :
Pay using your VISA/MasterCard credit card and enjoy extended payback period as per the terms and conditions of your bank. Protected with 3D secure password and receive instant transaction status confirmation.
Cancel
TECHPRO INSTANTpay ONLINE PAYMENT SOLUTION
Please Select Your UPI Bank
Continue to Payment
Cancel
One Click Payment
PAYZAPP
BUY WITH MasterPass
Learn More
* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience
This webpage is maintained by TechProcess Payment Services Limited.Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.

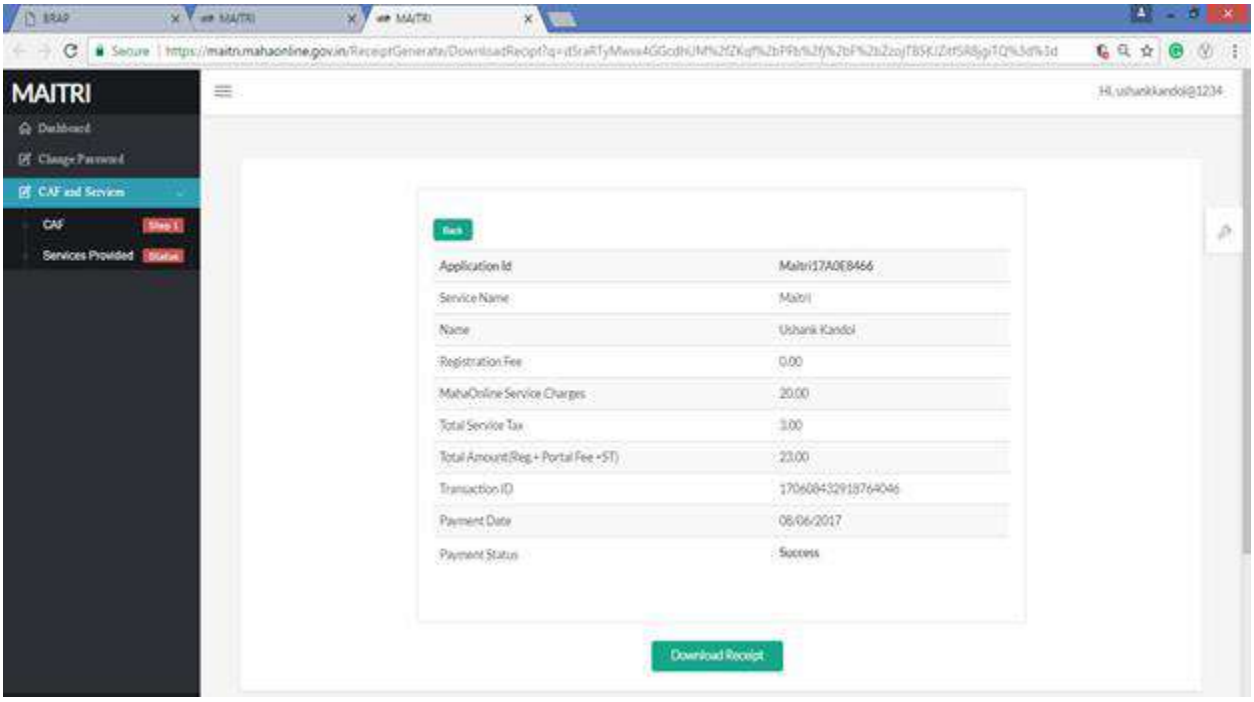

:: POWERED BY TECHPRO
TechProcess Payment Services Limited [IN] | https://www.tpsl-india.in/PaymentGateway/TransactionRequest.jsp
Pay By
Debit Card
Net Banking
Credit Card
Debit Card
Mobile Wallet
Please Select Your Debit Card
VISA / MASTER / MAESTRO
Continue to Payment
Cancel
TECHPRO INSTANT pay
ONLINE PAYMENT SOLUTION
One Click Payment
PAYZAPP
BUY WITH MasterPass
Learn More
* Banks which are not available for payment option are on account of maintenance activity being carried out. Regret the inconvenience
This webpage is maintained by TechProcess Payment Services Limited.Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.


:: POWERED BY TECHPRO
TechProcess Payment Services Limited [IN] | https://www.tpsl-india.in/PaymentGateway/PaymentTransactionCharges.jsp?CARDTYPE=DBT
Confirmation
Amount (in Rs.) 23.00
Transaction Fee (in Rs.) 0.26
Service Tax (in Rs.) 0.04
23.30
Confirm
Back
This webpage is maintained by TechProcess Payment Services Limited.Visit us at www.techprocess.co.in
This site is best viewed with Internet Explorer 6.0 or higher, or Firefox 2.0 or higher, at a screen resolution of 1024x768.
TechProcess Payment Services

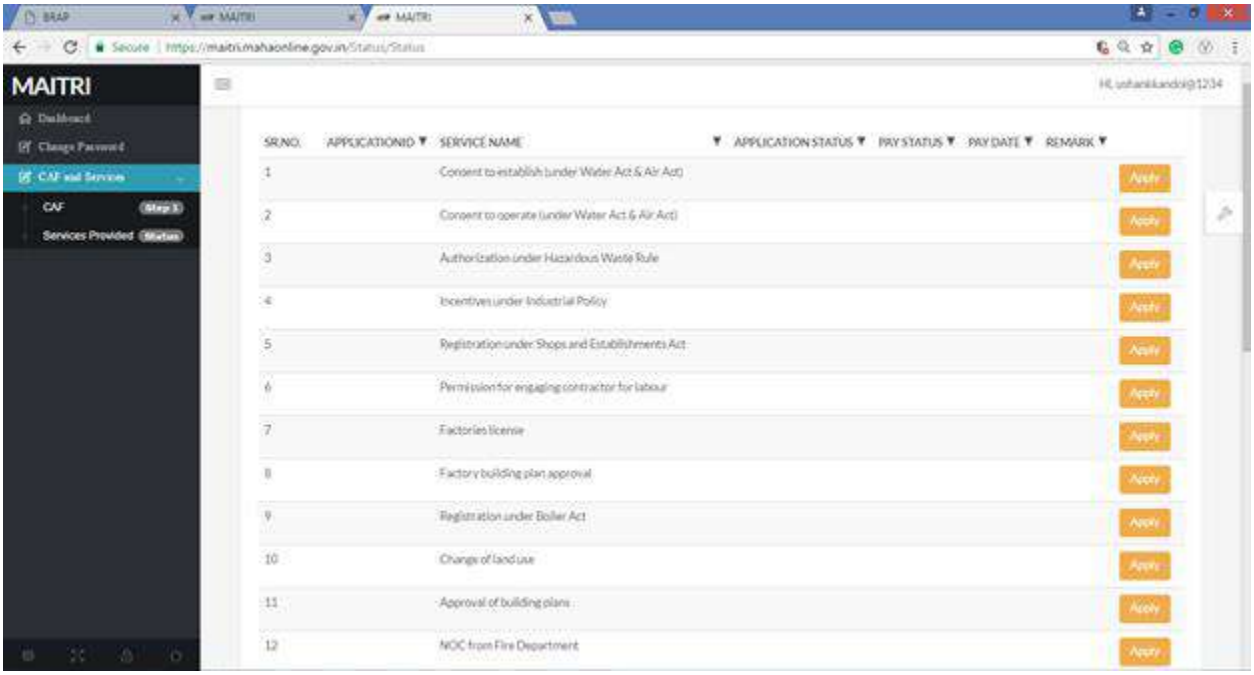
Step 7: The user will have to fill in the requisite details for making necessary payments and click on “Pay Now” to make the payments.

Step 8: After making the payment, the user will be able to download the receipt as shown below





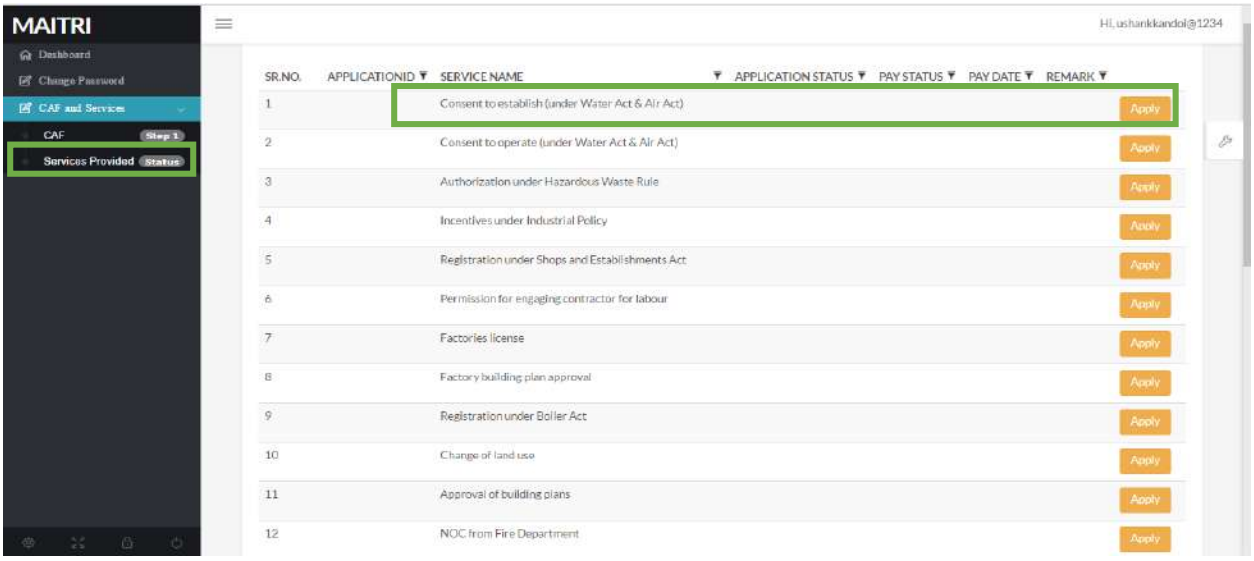
Step 9: After making the payment, please go to services provided to get the list of Services available on MAITRI portal. We can find an exhaustive list of approvals on MAITRI as given below in the screenshot

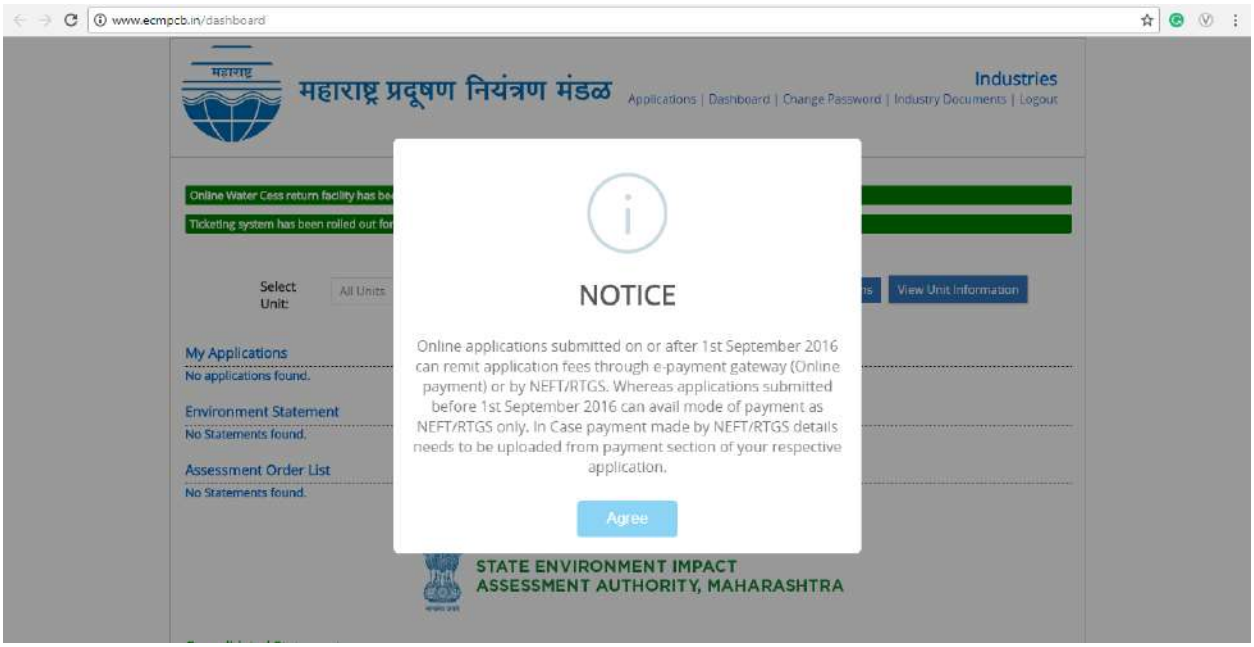


Step 10: Total 4 services of MPCB are provided in the above list:

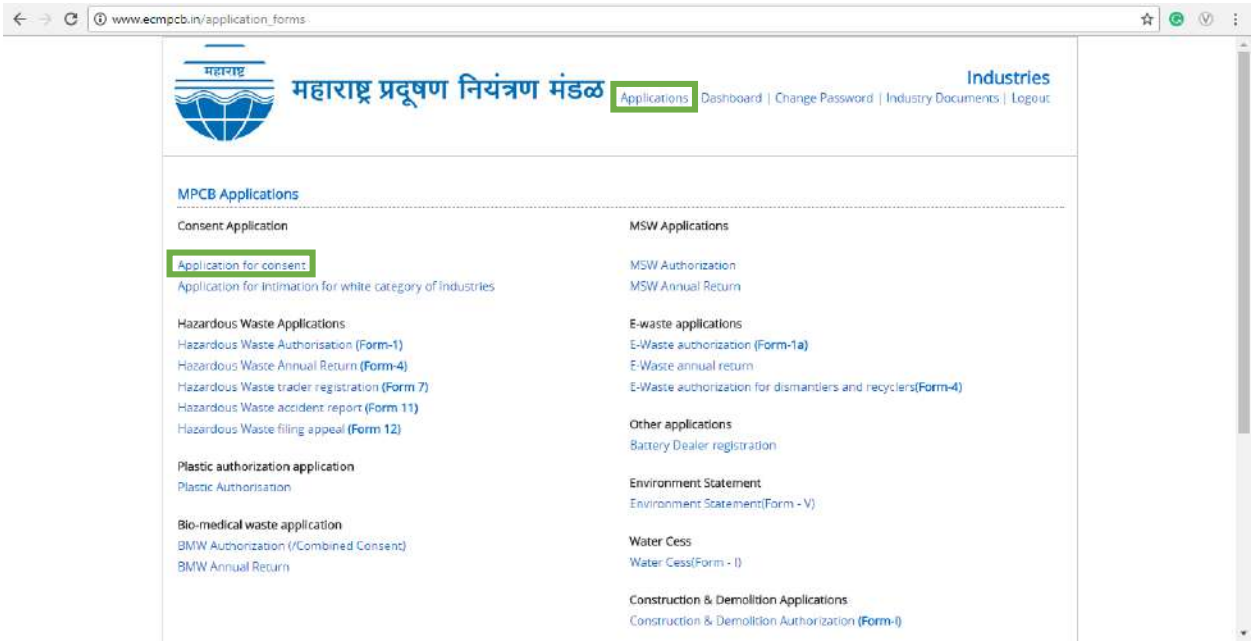
- Consent to establish (under Water Act & Air Act)
- Consent to operate (under Water Act & Air Act)
- Authorization under Hazardous Waste Rule
- Renewal of Consent to operate (under Water Act & Air Act)

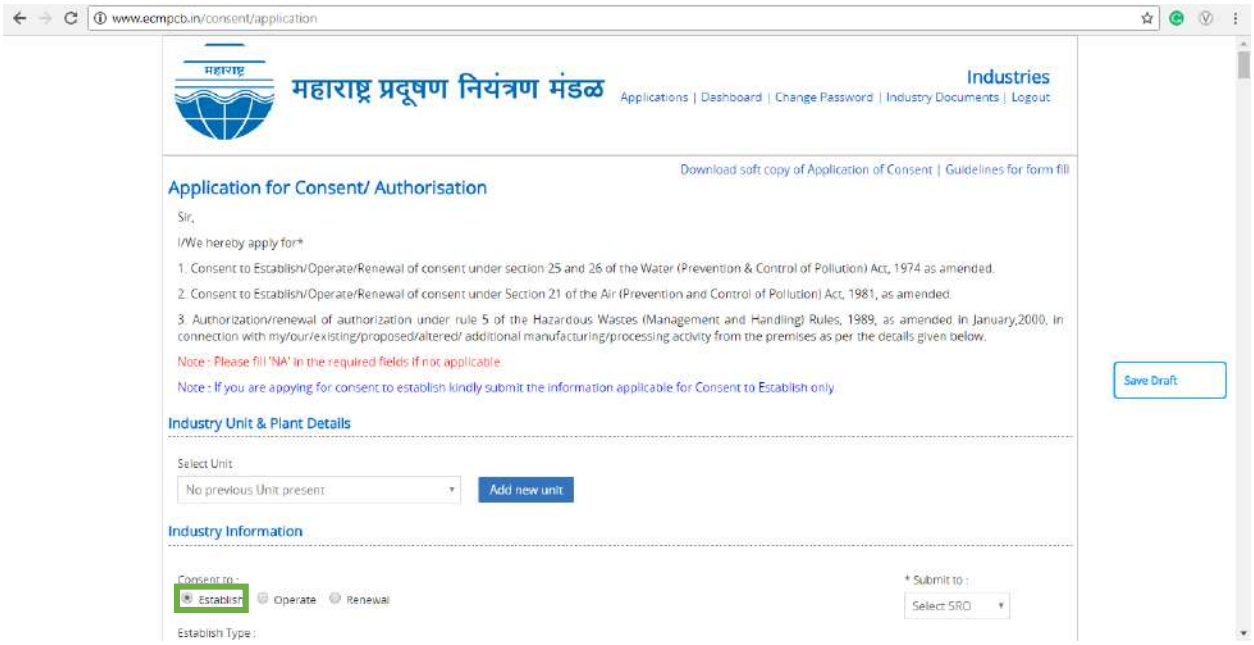
On clicking on any of the above Services, (Provided tab on the left hand dashboard), the applicant gets automatically transferred to the MPCB registration portal where all the fields get auto populated. Applicant has to fill the remaining fields if any and then complete the registration on MPCB portal also. Note: In cases where all the mandatory fields are received from MAITRI The applicant doesn't need to register, **System automatically registers him on MPCB portal and notification mail & SMS is send regarding login credentials of MPCB portal,& automatically** logs in to his account. Then he has to complete one time mobile verification and one time document verification, once done he then has to go to the application section and apply for any services from here on.



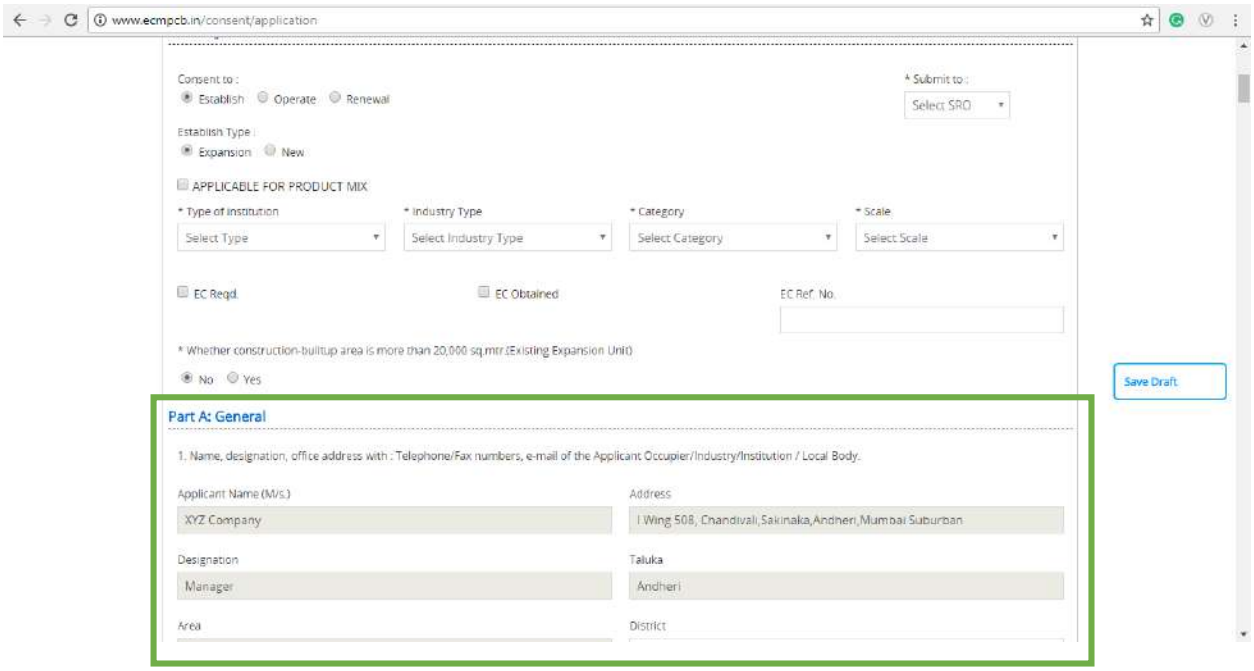


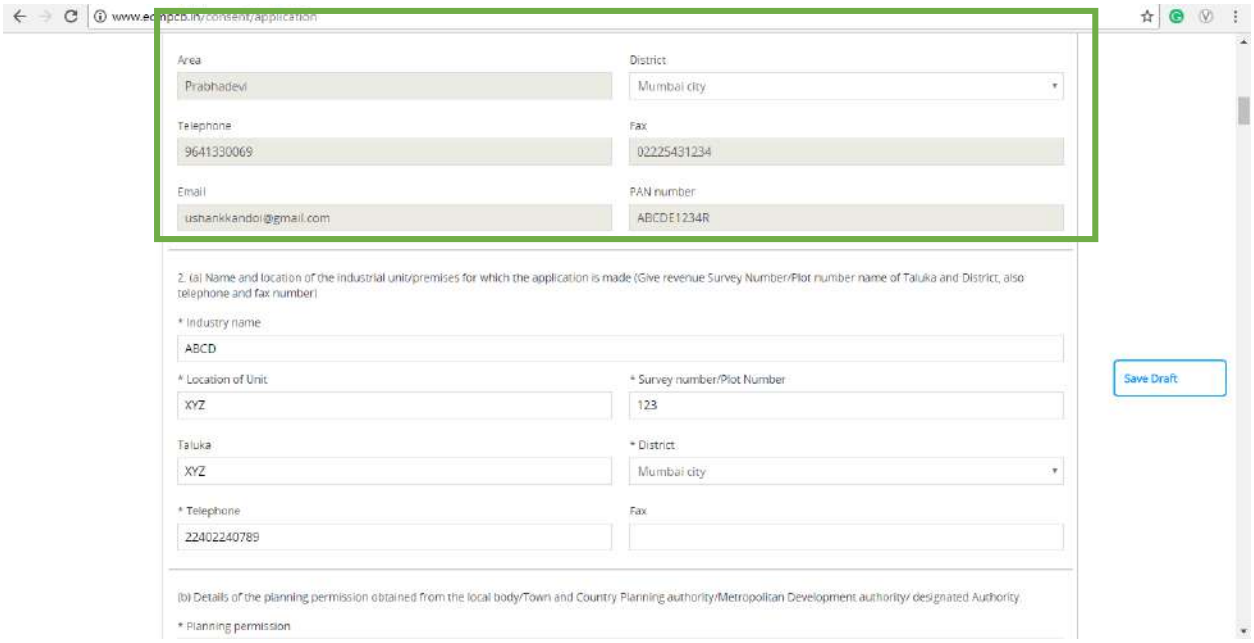
Step 11: The user will have to then to click on 'Applications' -> 'Applications for Consent' as given below.





As mentioned above, the below fields have been auto populated from the MAITRI application form as shown below highlighted in the green box.




Area
Prabhadevi
District
Mumbai city
Telephone
9641330069
Fax
02225431234
Email
ushankkandoi@gmail.com
PAN number
ABCDE1234R
2. (a) Name and location of the industrial unit/premises for which the application is made (Give revenue Survey Number/Plot number name of Taluka and District, also telephone and fax number)
* Industry name
ABCD
* Location of Unit
XYZ
* Survey number/Plot Number
123
Taluka
XYZ
* District
Mumbai city
* Telephone
22402240789
Fax
(b) Details of the planning permission obtained from the local body/Town and Country Planning authority/Metropolitan Development authority/ designated Authority
* Planning permission
Save Draft

Thanks!!!